



THE AUSTRALASIAN COLLEGE OF DERMATOLOGISTS  
**56th Annual Scientific Meeting**  
11-13 MAY 2024 | Perth Convention and Exhibition Centre



Please read these Terms and Conditions carefully as they apply to your participation at the ACD ASM 2024 and/or ADNA Conference 2024.

By attending, speaking, exhibiting, or sponsoring at ACD ASM 2024 and/or ADNA Conference 2024, you agree to be bound by the Terms and Conditions set out below, which form a legally binding agreement between you and the Australasian College of Dermatologists – ACD ASM 2024 and/or the Australian Dermatology Nurses' Association – ADNA Conference 2024. As a condition of attendance, in-person delegates must agree to adhere to all Covid-safe measures put in place by ACD ASM 2024 and/or ADNA Conference 2024, the venue, federal or state guidelines and acknowledge that these procedures may be changed at any time in accordance with the latest health advice from the Australian Government.

ACD ASM 2024 and/or ADNA Conference 2024 and Think Business Events (ASM/Conference Organiser) reserve the right to publish changes to these Terms and Conditions at any time without prior notice.

#### **PAYMENT OF REGISTRATION**

The payment of the registration is either by credit card or bank deposit at the time of registration. After 6 May 2024 midnight AEST, only payment made by credit card will be accepted. A registration is considered complete when full payment is received by the ASM/Conference Organiser. The Australian goods and services tax (GST) at 10% is applicable to all goods and services offered by the ACD ASM 2024 and/or ADNA Conference 2024. All registration fees listed include GST.

#### **DISCOUNTED REGISTRATION FEES**

##### **Early Bird registration fees**

To qualify for early bird registration, registration fees must be paid in full by 16 March 2024. If registration fees have not been received by 16 March 2024 your registration will revert to the standard ASM registration fee. Registration fees are based on date of payment receipt, not the date of receipt of registration form.

#### **MEMBER RATES**

##### **Member Registration**

To qualify for member rates, you must be a member of the Australasian College of Dermatologists. Your membership status will be verified upon registration. Please contact the Australasian College of Dermatologists directly for further details at [enquiries@dermatologyaustralia.com.au](mailto:enquiries@dermatologyaustralia.com.au)

##### **Day Registration**

Delegates can only purchase ONE day registration. If more than one day registration is required, then a FULL registration must be purchased.

##### **Full-Time Student Registration**

The Student Rate applies to those who are a full-time student at the time of registration or have a student card valid in 2023. Students are those studying in an entry level education University program. A valid document, i.e., student card or letters issued by the school/university/institution must accompany the student registration.

#### **LATE REGISTRATION**

The ASM/Conference Organiser cannot guarantee the availability of collateral, such as satchels or social function tickets such as the Conferring Ceremony (Graduation and Awards Ceremony) and "Founder's Reception" and/or the College Party to Delegates who register late (inside four weeks before the ASM starts)

as there is a risk that social program functions may be fully subscribed. These tickets will be forfeited and the ASM registration fees will not be discounted.

### TRANSFER OF REGISTRATION

All fully paid registrations are transferable to other persons from the same organisation.

Transfers can be made by the registered person in writing to the ASM/Conference Organiser at [acdasm@thinkbusinessevents.com.au](mailto:acdasm@thinkbusinessevents.com.au) no later than 22 May 2024. Details must include the full name of the replacement person, their title, contact phone number and email address. All other registration details will be carried over to the new person unless otherwise specified.

Transfer of registrations to another person will include the registration, all associated social event tickets (including additional purchases).

Should the new Delegate not require an item previously booked by the original Delegate, the cancellation and refund policy for the item cancelled will apply.

Registrations are individual and cannot be shared.

### NON-ATTENDANCE/NO-SHOWS

No refund will be made for non-attendance at the ASM or social events.

### CHANGE OF THE IN-PERSON REGISTRATION TO AN ON-DEMAND REGISTRATION

#### At the Delegate's request due to government restrictions

If a Delegate is unable to travel to ACD ASM 2024 and/or ADNA Conference 2024 to attend the ASM in-person due to government restrictions on travel as a result of the COVID-19 pandemic, the Delegate's registration will be converted to an on-demand only registration upon written request to the ASM/Conference Organiser.

#### At the Delegate's request for other reasons

A Delegate may make a request in writing to the ASM Organiser to convert their in-person registration to an on-demand registration for personal reasons not related to government restrictions on travel as a result of the COVID-19 pandemic.

#### Change of the on-demand registration to an in-person registration

If a Delegate wants to convert their on-demand registration to an in-person registration they must request the change in writing by emailing the ASM/Conference Organiser.

### CANCELLATION OF THE REGISTRATION BY THE DELEGATE

All cancellations must be made in writing to the ASM/Conference Organiser at [acdasm@thinkbusinessevents.com.au](mailto:acdasm@thinkbusinessevents.com.au).

**Full ASM or one-day-only cancellations:** If you have registered for the ASM as a full or a day Delegate, whether on-demand or in-person:

You are entitled to a refund if the cancellation is received on or before **12 April 2024**. However, you will incur a \$150 administrative fee.

You are not entitled to a refund of the registration fees if the cancellation is received after 12 April 2024.

**Part cancellation:** If you would like to cancel part of your registration package (e.g. Additional social event tickets):

You are entitled to be refunded the fee that is applicable to the cancelled part of the package, if the cancellation is received on or before 12 April 2024. However, you will incur a \$25 administration fee.

You are not entitled to any refund of the registration fee if the cancellation is received after 12 April 2024.

**Final date to claim a refund:** To claim applicable refunds for cancellations or alterations, please email [acdasm@thinkbusinessevents.com.au](mailto:acdasm@thinkbusinessevents.com.au) on or before 12 April 2024. No refunds (in part or in full) will be accepted after this date, but you may choose to transfer your registration to another person within your organisation if permitted under these Terms and Conditions.

**Processing time for refunds:** Refunds (less applicable administrative fees) will be processed no later than 30 days after the conclusion of the ASM.

**If your application for a visa to enter Australia is unsuccessful, the above cancellation terms apply.**

### **Change of the in-person ASM to an ON-DEMAND/VIRTUAL only ASM by ACDASM 2024 or THINK BUSINESS EVENTS**

In the event the in-person ASM cannot go ahead due government restrictions on travel or gatherings, the ASM may be delivered fully online via a virtual platform.

A fully virtual ASM means the ASM will not be broadcast from Sydney and all Delegates, Speakers, Sponsors and Exhibitors will be attending the ASM virtually.

All in-person registrations will be converted to virtual registrations.

### **Cancellation, postponement or change of registration of the ASM by ACD ASM 2024 and/or ADNA Conference 2024 or THE ASM ORGANISER**

It may be necessary for reasons beyond the control of ACD ASM 2024 and/or ADNA Conference 2024 or the ASM/Conference Organiser to alter the times, dates, itineraries or Speakers of the ASM by notice to you at any time.

In the event of cancellation or postponement of the ASM, or if the registration is converted from an in-person registration to a virtual-only registration (or vice versa), the maximum liability of ACD ASM 2024 and/or ADNA Conference 2024 or the ASM/Conference Organiser is limited to a refund of the ASM registration fee with no additional liability for travel costs, hotel costs, or any other costs or expenses whatsoever.

In the event of cancellation or postponement of the ASM, or if the registration is converted from an in-person registration to a virtual-only registration (or vice versa), due to circumstances beyond ACD ASM 2024 and/or ADNA Conference 2024 or the ASM/Conference Organiser reasonable control including but not limited to acts of terrorism, war, acts of God, natural disaster or global health crises (including any government restrictions on travel or gatherings), ACD ASM 2024 and/or ADNA Conference 2024 or the ASM/Conference Organiser cannot be held responsible for any cost, damage or expense which may be incurred by Delegates as a consequence of such cancellation, postpone or change.

In the event of postponement of the ASM, if the Delegate is willing to attend the rescheduled event, we will transfer the registration and guarantee the same conditions and registration entitlements at the rescheduled event.

### **PRIVACY STATEMENT**

ACD ASM 2024 and/or ADNA Conference 2024 is required to comply with the requirements of the Privacy Act 1988 (Cth) (Australia). ACD ASM 2024 and/or ADNA Conference 2024 reserves the right to modify or amend this privacy and copyright statement at any time, provided that those modifications or amendments comply with applicable laws.

### **USE OF PERSONAL INFORMATION**

The ASM will collect and store information you provide in this Registration Form for the purposes of enabling us to:

- register your attendance at the ASM;
- assist with administrative and planning purposes;
- plan and develop the ASM and other events in the future;
- facilitate your requirements in relation to the ASM; and
- allow the compilation and analysis of statistics relevant to the ASM.

The information that you provide in the Registration Form and information provided at any other time during the ASM, including without limitation any feedback obtained during the ASM, will be used by the ASM to offer, provide, and continue to improve future events and other services.

### ON-DEMAND VIRTUAL PLATFORM/ASM APP

All registered Delegates' name, position, organisation, and email address will be uploaded to the on-demand virtual platform and/or the ASM App.

Delegates will receive their ASM login details for on-demand recorded content direct from the on-demand virtual platform and/or app. Delegates are responsible for the setup of their own Delegate profile on the on-demand virtual platform and/or the ASM App.

Delegates are also responsible for any technical requirements to enable you to use the link to the on-demand virtual platform provided by the ASM and to participate in the ASM via the on-demand virtual platform and/or app.

Registered Delegates will be able to set their privacy preferences when they log into the on-demand virtual platform and/or ASM App.

### DISCLOSURE OF PERSONAL INFORMATION TO THIRD PARTIES

The ASM may disclose some of the information that is collected in the Registration Form such as your name, position and organisation to ASM sponsors and exhibitors. The ASM will not otherwise, without your consent, use or disclose your personal information for any purpose unless it would reasonably be expected that such purpose is related to the offer, provision and improvement of the ASM or where such purpose is permitted or required by law.

Delegates may give consent for disclosure of their contact details to sponsors or exhibitors during the registration process or by notifying the ASM Office in writing by 27 April 2024.

### Intellectual property use

By registering for this ASM, all Delegates grant permission to ACD ASM 2024 and/or ADNA Conference 2024, the hosts and its agents, to take photographs and video footage at the ASM and/or screen shots of the virtual platform to reproduce and to distribute on social media, promotional materials and other association publications, whether in print, electronic or other media, including the ASM website. By participating in the ASM, you permit the association to use, reproduce and distribute photographs/screen shots taken of you for such purposes and waive your legal rights to pursue any cause of action against ACD ASM 2024 and/or ADNA Conference 2024 related to such photographs. If you have any concerns regarding the use of photographs/screen shots taken of you during the ACD ASM 2024 and/or ADNA Conference 2024, please see the registration desk during the ASM or contact the ASM Office [acdasm@thinkbusinessevents.com.au](mailto:acdasm@thinkbusinessevents.com.au) before 27 April 2024.

It is understood these images may be used for promotional, news, on-line/multimedia, research and/or educational purposes by and for ACD ASM 2024 and/or ADNA Conference 2024. Delegates agree that they are not entitled to remuneration, residuals, royalties, or any other payment from ACD ASM 2024 and/or ADNA Conference 2024 in respect of their image/likeness or its use. Delegates release, discharge, and hold harmless, ACD ASM 2024 and/or ADNA Conference 2024 and its agents from any and all claims, demands or causes of actions that they may hereafter have by reason of any anything contained in the photographs or video. Should a Delegates not agree to the above image release, they must advise the ASM Office.

### Insurance

Registration fees do not include insurance of any kind. It is strongly recommended that Delegates take out insurance at the time of registration to include any eventuality including but not limited to loss of fees through cancellation of Delegate's participation in the ACD ASM 2024 and/or ADNA Conference 2024 or through cancellation of the ACD ASM 2024 and/or ADNA Conference 2024, loss of airfares through cancellation for any reason including airline or related services, strikes, loss or damages to personal property, force majeure or any other reason.

### Liability

Delegates attend the ACD ASM 2024 and/or ADNA Conference 2024 at their own risk.

Delegates agree not to hold ACD ASM 2024 and/or ADNA Conference 2024, or the ASM/Conference Organiser liable for any losses, damages, expenses, costs, claims or liabilities suffered or incurred by Delegates including consequential or indirect losses or loss of profit through registering for the ASM, attending the ASM (whether in-person or virtually), cancellation or postponement of the ASM, failure of the ASM to achieve your expectations, or for any error or omission by ACD ASM 2024 and/or ADNA Conference 2024 or the ASM/Conference Organiser.

Delegates agree not to hold ASM or the ASM/Conference Organiser liable or responsible for any personal injury (i.e. physical, psychological or emotional stress) or any loss or damage to personal property. ASM proposals and other Speaker materials express the views of the relevant Speaker(s) or author(s) alone. They do not necessarily represent the views of members of ACD ASM 2024 and/or ADNA Conference 2024 or its committees. ASM materials should not be construed as a legal opinion or professional advice. ACD ASM 2024 and/or ADNA Conference 2024 cannot accept liability for advice given, or views expressed, by any Speaker at the ASM or in any material provided to the Delegates.